

**Application Form for Continued Enrollment in Nursery School (for Childcare Leave)**

Date:

To the Executive Vice President (for Human Resources, Personnel Administration, Environmental Security and Facilities):

Parental Guardian Address:

Name:

Affiliation:

Job Title:

**I hereby apply for continued enrollment in the nursery school concerned during the period of my childcare leave as follows.**

Name of the nursery school	
Name of the enrolled child	born on
Name of the person to take the childcare leave	
Relationship with the enrolled child	
Name of the child associated with the childcare leave	born on
Period of the childcare leave	Dates from to
Reasons for continuing enrollment	

- \* Attach a document that shows the date of birth of the child associated with the relevant childcare leave (The page of the mother-child handbook with the date of birth, etc.).
- \* Attach a document that shows the period of the relevant childcare leave (e.g., a certificate of employment).
- \* Submit this form to the Human Resources and Planning Division.

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(You do not need to fill in the following.)

Date of receipt

Human Resources and Planning Div., Human Resources and Planning Dept.: